

# Licensing Committee

Mon 11 Nov  
2013  
7.00 pm

Committee Room 2  
Town Hall  
Redditch

**REDDITCH** BOROUGH COUNCIL

*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

# Access to Information - Your Rights

---

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:  
**[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)**

---

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact**

**Pauline Ross  
Democratic Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH**

**Tel: 01527 881406 Fax: (01527) 65216**

**e.mail: [p.ross@bromsgroveandredditch.gov.uk](mailto:p.ross@bromsgroveandredditch.gov.uk)**



# LICENSING COMMITTEE

Monday, 11 November 2013  
7.00 pm  
Town Hall

## Agenda

### Membership:

Cllrs: Phil Mould (Chair)                      Andrew Fry  
          Alan Mason (Vice-                      Pattie Hill  
          Chair)                                      Gay Hopkins  
          Joe Baker                                      Wanda King  
          Roger Bennett                              Brenda Quinney  
          Michael Braley  
          Michael Chalk

<p><b>1. Apologies</b></p>	<p>To receive the apologies of any Member who is unable to attend this meeting.</p>
<p><b>2. Declarations of Interest</b></p>	<p>To invite Councillors to declare any interests they may have in items on the agenda.</p>
<p><b>3. Minutes</b> (Pages 1 - 8)</p>	<p>To confirm as a correct record the minutes of the meeting of the Licensing Committee held on 1st July 2013.  (Minutes attached)</p>
<p><b>4. Hackney Carriage and Private Hire - Disability Awareness Training</b> (Pages 9 - 16)</p>	<p>To consider the draft Hackney Carriage and Private Hire Vehicle Driver Licensing Policy to implement the proposal to introduce mandatory disability awareness training for those that they licence to drive Hackney Carriage and Private Hire Vehicles.  (Report attached)</p> <p><b>All Wards</b></p>
<p><b>5. Licensed Vehicle Mileage Information</b> (Pages 17 - 20)</p>	<p>To consider the information as requested by Licensing Committee Members at the Licensing Committee meeting held on 1st July 2013 for officers to provide information on the recorded mileage of licensed vehicles that were registered with the DVLA since 1st March 2010.  (Report attached)</p> <p><b>All Wards</b></p>
<p><b>6. Hackney Carriage Vehicle Policy - Multi Seated Wheelchair Accessible Vehicles</b> (Pages 21 - 28)</p>	<p>To consider the feedback on the responses received during the consultation with the taxi trade over amendment of the Hackney Carriage Vehicle Licensing Policy.  (Report attached)</p> <p><b>All Wards</b></p>

# LICENSING

Committee

Monday, 11 November 2013

<p><b>7. Licensing Committee Work Programme 2013/2014</b>  (Pages 29 - 30)</p>	<p>To consider the Committee's Work Programme for the current municipal year 2013/2014.</p>
<p><b>8. Exclusion of the Public</b></p>	<p>Should it be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to any items of business on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:</p> <p><b>“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (<i>to be specified</i>) of Part 1 of Schedule 12 (A) of the said Act, as amended.”</b></p> <p><b>These paragraphs are as follows:</b></p> <p><b>Subject to the “public interest” test, information relating to:</b></p> <ul style="list-style-type: none"><li>• <b>Para 1 – <u>any individual</u>;</b></li><li>• <b>Para 2 – the <u>identity of any individual</u>;</b></li><li>• <b>Para 3 – <u>financial or business affairs</u>;</b></li><li>• <b>Para 4 – <u>labour relations matters</u>;</b></li><li>• <b>Para 5 – <u>legal professional privilege</u>;</b></li><li>• <b>Para 6 – <u>a notice, order or direction</u>;</b></li><li>• <b>Para 7 – the <u>prevention, investigation or prosecution of crime</u>;</b></li></ul> <p><b>may need to be considered as ‘exempt’.</b></p>